

# Sustainability Initiative Microgrant

## 2016/17 GRANT CYCLE

Massachusetts College of Art's Sustainability Initiative is pleased to offer students the opportunity to apply for mini-grants with which to pursue projects and initiatives that promote sustainability.

Projects granted will be widely promoted to the Massart and COF communities to recognize the importance of art and design in understanding, imagining, and designing a more sustainable world.

Public presentations will offer opportunities for the Massart community to learn more about how to live and create sustainably.

### Project Microgrant

3 awards available

each award \$500 in the form of expense reimbursement\*

Application Deadline: October 21, 2016

Award announcement: November 4, 2016

Project completion: April 29, 2017

\* *Expense reimbursement* means that you will need to buy the materials you need, then provide the chair of the SIC with receipts for your expenses. The College will then reimburse you for the money you spent.

### Grant expectations:

If you are awarded a grant, you will be responsible for keeping us informed of your work.

The student or team grantees must fulfill the following obligations:

- Submit a 1 page project statement (in .docx form) by November 20, 2016
- Submit 3-5 images and any other documentation of the final project (attach examples) by November 20, 2016
- Write 3 blog posts on the Massart Sustainability website (project proposal (by November 20, 2016), midpoint review and final project summary
- Present the work to the Massart community in a brief artist talk format in late April 2016. Grantees are highly encouraged to organize an exhibition that includes their work.

More information about these grant expectations will be given to grantees by a designated faculty or staff mentor.

Eligibility: currently registered undergraduate, graduate, and certificate Massart students

Projects need to be created on and for the Massart campus community.

Proposal review will be by the Sustainability Committee.

Proposal review will be based upon the following criteria:

Feasibility to accomplish project in given time frame

Impact on Massart community

Recommendation from faculty member/staff

Clarity and detail of project outlined in proposal (depth/thoroughness)

Innovation/ Creativity

Use of materials in a sustainable manner

Please email [jmarsching@massart.edu](mailto:jmarsching@massart.edu) for examples of winning proposals from recent years.

Sustainability.massart.edu

Information useful for grant writing can be found here:

[http://inside.massart.edu/Administration/Institutional\\_Advancement/Office\\_of\\_Institutional\\_Grants/III\\_Grant\\_Proposal\\_Toolbox\\_.html](http://inside.massart.edu/Administration/Institutional_Advancement/Office_of_Institutional_Grants/III_Grant_Proposal_Toolbox_.html)

## **Application requirements:**

### 1. Contact info:

Name:

Address:

Phone:

Email:

Department:

Year of graduation:

### 2. 300-500 word statement of the project intent particularly focusing on the following:

- How is the proposal a sustainable art or design project?
- What previous work have you done that prepares you for this project?
- How will the work be presented to the Massart community?

### 3. Work examples:

Please include in your pdf 3-5 images of related work with captions including medium, size, and date

### 4. Proposed budget (see sample budget rubric attached)

### 5. Timeline (see sample timeline rubric attached)

### 6. Recommendation (in letter form) from a MassArt faculty or staff member

Submit in one pdf document via email: [jmarsching@massart.edu](mailto:jmarsching@massart.edu)

**Budget Requirements:**

Please fill out this form with information about your budget.

1. A short paragraph detailing how/why the proposed materials/items will be used in the project

2.

	Item and description.....	Price (\$) .....	Quantity	Subtotal
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
			<b>TOTAL</b>	

**Timeline Requirements:**

Please include a timeline for your project.

Include your goals for research, production, and presentation as per the guidelines of the microgrant.

The following graph can help you formulate goals and deadlines.

	Goal .....	Amount of time to complete	Deadline
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			